

# Onboarding Checklist

- Submit an onboarding ticket in the help desk portal ([link](#))
- Include in the ticket if you'll be selling in an EPP (Wisconsin-only market) or Nomad (traveling to other states)
- The rep will receive a Frontier welcome email with a link they will need to log in through. It will ask for their username which Kallie (company admin) will send to them. They will then be set up in the portal and can process orders.
- Rep will receive an email invite for Sales Rabbit (canvassing app to work leads).
- Submit a support ticket to schedule a product training if needed in the help desk ([link](#)).

