



Did you know you can key Small Business orders in BASS?

If customer qualifies for the fQF (quantum) or new Brightspeed Fiber then you can do via BASS. The systems do not currently have a consumer or business identifier, so all pricing is the same.

There are certain steps that must follow. Please review the guidelines below.

- Since the service is prepaid, for Small Business fiber accounts, please enter business name for first and last name.
 - o Example. Business name is Melissa's Dress Barn This would be entered as First name= Melissas Last name = Dress Barn
 - o There can be NO special characters in name (&\$!,) and last name needs to have at least 3 letters
- When customer enters payment information via PURL, it will auto populate with what is listed for first/last name but the field is editable. The customer must enter info that matches the credit card. I have included screenshots for each payment type below.
- Remainder of order flow is the same, BAU.
- These customers can only have internet and one VOIP line. There is currently no option for multiple phone lines with fiber product.
 - o fQF customer must order VOIP AFTER internet is installed via 'My Account' and incurs additional charges.
 - o Brightspeed fiber –VOIP can be ordered during point of sale. If porting it must be done online, entire order. Please call help desk if you have any questions.
- Static IPs are not available with the fiber products at this time. This is often requested for business accounts, not available.
- Legacy Fiber (former Centurylink) orders must be called into call center for order placement and above process does not apply.



Brightspeed Fiber

Let's collect your payment info

How would you like to pay?

Select an option from the list below. You will not be charged until your order is submitted.



3553 SACRE MEADOW LN

CHARLOTTESVILLE

City

First and last name Brightspeed PXtestone Card number Enter your card number Expiration date CVV Enter mm/yyyy Enter 3-digit co Same as service address Street address

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fQF (quantum)

brightspeed

